



Cardinal Carter Library History Collection Policy

Date: September 2014

Subject librarian: Linda Whidden

Objective:

The History collection is intended to support the instruction needs in undergraduate courses offered by the Department of History. Emphasis is placed on works supporting the analysis of events and significant individuals. The goal is to build a strong collection that honors the History Department's tradition "of enabling students to search the past and in so doing to find their future."

Language(s):

English is the primary language of the collection; occasional French (Canadian).

Date of publication:

Current (i.e. in-print) publications are preferred.

Chronological coverage:

There are no limits to the chronological periods represented.

Source of publication:

Canada, United States, Great Britain, Western Europe, Eastern Europe, Central America, and South America are preferred. Special emphasis is placed on Canadian history.

Format:

Print and electronic books, periodicals, databases and selected textbooks are included. To meet the requirements of the AODA Information and Communication Standards for digital and multimedia resources by January 1, 2020, films purchased for the Cardinal Carter Library collection are either captioned or captionable and/or include audio descriptions. Material purchased prior to January 2014 may not meet accessibility standards but, upon request, the library will endeavor to acquire an accessible copy.

Material which is not acquired includes manuscripts, unpublished theses or dissertations, popular works, conference proceedings, and material for pre-undergraduates.

Gifts:

The library accepts gifts of materials in good condition which are within the scope of its collection and which the library does not already own or does not own in sufficient quantity to support teaching and research needs. See also the Cardinal Carter Library [Gifts Collection Policy](#).

Managing the collection:

To ensure that collections remain optimally useful to our patrons, it is necessary to analyze collection usage and available space regularly. Duplicate items, no longer required to support the curriculum and damaged items that cannot be replaced, may be removed from the collection at the discretion of the subject librarian. See also the Cardinal Carter Library [Deselection of Materials Policy](#).

Definitions of Collecting Levels

- A: Research Level:** Provides for the collection of materials which support upper undergraduate level courses and research.
- B: Teaching Level:** Provides for the collection of materials which support undergraduate instruction including special topics.
- C: Basic Information Level:** Provides for the selective collection of materials which support secondary scholarly interests and general background information.

SUBJECT ANALYSIS & COLLECTING LEVELS

Preamble:

Subjects such as political science, religious studies, social justice and peace studies and philosophy are also represented in other departmental collections. The collecting levels herein are solely reflective of the History program.

Africa – History	C
American South	B
Asia – History	C
Britain - History since 1688	A
Canada - Business & Labor History	B
Canada - History	A
Canada - Political, Social, Economic and Cultural History	A
Canada & its Regions	A
Cold War – History	B
Colonial History - British & Latin America	B
Confederation	A
Conservation & Environmentalism	C
Europe - History	A
Europe – Modern (1715 to Present)	A
Europe & the Sea 1400-1945	A
Family Life in Western Europe & North America since 1500	B
Fascism, Communism and Authoritarianism in the 20 th C	A
Historical & Research Methodology	A
History - General	A

Collection Policy: History

History of Science, Technology and Medicine	C
History of the Catholic Church	A
Holocaust	A
Human Rights - Historical Aspects	B
Latin America – History	A
Middle East - History	C
Military History	B
Naval History	B
Nazism	A
Philosophy of History	B
Ethnic / Immigration Studies	A
Popular Culture – Americas	A
Reformations - Protestant & Catholic	B
Religion in Modern History	A
Slavery in the Americas and Africa	B
Social Movements	A
Totalitarianism	A
Two World Wars	A
United States – Colonial History	B
United States – Foreign Policy	A
United States – History	A
United States – Political, Social, Economic and Cultural History	A
Western Society & Culture	B
Women’s History	A
World History - Major Issues	A