



Cardinal Carter Library English Collection Policy

Date: August 2015

Subject librarian: Linda Whidden

Objective:

The English collection is intended to support the instructional needs in core undergraduate English, Film Studies, Speech and Writing courses offered by the Department of Modern Languages and to support study, teaching and research to the honours B.A. level in English Language and Literature.

Language(s):

English is the primary language of the collection.

Date of publication:

Current (in-print) publications are preferred.

Chronological coverage:

The collection is from the Old English period to the present, with a small selection of material on Classical (Greco-Roman) literature.

Source of publication:

Canada, the United States, and the United Kingdom are preferred. A small selection of material from other literatures in English may be acquired.

Format:

Print and electronic books, periodicals, databases and selected textbooks are included. To meet the requirements of the AODA Information and Communication Standards for digital and multimedia resources by January 1, 2020, films purchased for the Cardinal Carter Library collection are either captioned or captionable and/or include audio descriptions. Material purchased prior to January 2014 may not meet accessibility standards but, upon request, the library will endeavor to acquire an accessible copy.

Material which is not acquired includes manuscripts, unpublished theses or dissertations, popular works, conference proceedings, and material for pre-undergraduates.

Gifts:

The library accepts gifts of materials in good condition which are within the scope of its collection and which the library does not already own or does not own in sufficient quantity to support teaching and research needs. See also the Cardinal Carter Library [Gifts Collection Policy](#).

Managing the collection:

To ensure that collections remain optimally useful to our patrons, it is necessary to analyze collection usage and available space regularly. Duplicate items, no longer required to support the curriculum and damaged items that cannot be replaced, may be removed from the collection at the discretion of the subject librarian. See also the Cardinal Carter Library [Deselection of Materials Policy](#).

Definitions of Collecting Levels

- A: Research Level:** Provides for the collection of materials which support upper undergraduate level courses, special topics courses and research.
- B: Teaching Level:** Provides for the collection of materials which support undergraduate instruction including honours programs.
- C: Basic Information Level:** Provides for the selective collection of materials which support secondary scholarly interests and general background information.

SUBJECT ANALYSIS & COLLECTING LEVELS

Language and Linguistics

Textual analysis	C
General language	C
Technical linguistics	C
English grammar / principles of writing / style	A

English Philology and Language

A

Theory

Critical theory	A
Authorship	A

General Literature

Children's literature	B
Poetry	B
Drama	B
Prose	B
Diaries / letters / essays	C
Anthologies of general literature	C

Motion Picture History and Criticism

A

English Literature

Literary history and criticism	B
Women authors	A
Anthologies	C
Old English	B
Middle English	A
Early modern	A
Renaissance	A
Restoration	A
19 th century	A
1900 - 1960	A
1960 - 2000	A
2001 -	A

Collection Policy: English

Irish Literature	A
Global Literature	A
American Literature	
Literary history and criticism	A
Anthologies	C
Colonial	A
19 th century	A
1900 - 1960	A
1961 – 2000	A
2001 -	A
Canadian Literature	
Literary history and criticism	A
Anthologies	A
Pre-Confederation	A
1867 – 1913	A
1914 – 1967	A
1968 – 2000	A
2001 -	A
Major Prize Winners	
Canada Reads	A
Governor-General's Award for Literature	A
Man Booker Prize	A
Nobel Prize for Literature (if English or translation into English)	A
Scotiabank Giller Prize	A
Writers' Trust of Canada Awards	A