



King's Student Financial Services
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London, ON N6A 2M3
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Late Fee Appeal Form

Please be advised information regarding fee deadlines is accessible to students in a variety of mediums: fee schedules, registration handbooks, UWO email reminders, and web postings. Additionally, Student Financial Services is available to assist students with any financial concerns. Therefore, failure to meet payment deadlines will result in a late penalty fee. This penalty can be assessed once per term and will become part of the outstanding balance on the student's account.

Student Information

Form with fields: Name, Student Number, Address, UWO Email, Term (Fall/Winter/Summer), My tuition is paid in full (Yes/No), and a note about overdue balances.

Reason for Appeal (Check One):

- OSAP/Government funding delay (attach proof).
University error (explain and attach proof).
Medical emergency (attach doctor's note).
Other (explain in the section below).
Family emergency (attach supporting documentation).

Explanation of Appeal (Attach Additional Pages if Needed):

Multiple horizontal lines for writing the explanation of the appeal.

Supporting Documentation Attached: Yes No

Student Acknowledgment

I certify that the information provided is accurate and complete; I authorize the Student Financial Services Office to seek additional verification or information as needed. I also understand that this appeal may result in approval or denial. I will be notified of the committee's decision via UWO email. I understand that submission of this form does not guarantee a fee reversal. If my appeal is denied, I am responsible for paying the outstanding balance.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_