



Supplemental Assistance Program **(Bursaries, Needs-Based Awards and Work Study)**

Bursaries are non-repayable, taxable grants issued to students who demonstrate financial need. They supplement other sources of funding such as OSAP, the student's own resources and/or those of the parents/spouse. Bursaries are generally awarded to Canadian citizens or Permanent Residents who are registered full-time at King's University College and have shown satisfactory progress in the previous year's work. There are a limited number of bursaries available for part-time and international students.

The Bursary/Awards Program is funded through donations from individual donors or corporations and the College's operating accounts, including funds set-aside from tuition revenue increases, as legislated by government. Privately funded bursaries have terms directed by donors. Students have also contributed to funds available for bursaries through payment of "support fees". The Ontario Trust Student Support is an endowed fund in which interest is used to assist students in financial need, as specified by government policies.

Students will be issued a T4A for all scholarships, awards, and bursaries, except Work Study, which have been awarded and paid in a calendar year, in the month of February following the calendar year. T4A's are issued in accordance with the practices of both the University of Western Ontario and King's University College.

Students will be issued a T4 for Work Study Bursaries.

General, Entrance, Named Bursaries and Needs-Based Awards

Eligibility

1. They are a King's-registered student
2. They are a full-time or part-time, depending on the bursary or award
3. They progressed satisfactorily in the previous year's academic work
4. They demonstrate genuine financial need for the academic year (Sept-April)
5. Bursaries are intended to supplement, not replace, funding available by government student assistance program (eg. OSAP). Students should be pursuing funding prior to applying for bursaries to determine any potential deficit of funds not provided by the government student assistance program.

For more specific eligibility requirements for the OTSS, refer to the section entitled Ontario Trust Student Support Fund of this document.

Ontario Trust Student Support Trust Fund (OTSS)

The OTSS (Ontario Trust Student Support Trust Fund) government policies dictate the policies. The Guidelines for OTSS state that a recipient must be academically qualified, demonstrate a financial need and be an Ontario Resident as defined by OSAP. To be an Ontario Resident under this definition, a student must meet the following:

- Lived in Ontario for at least twelve months in a row up to the beginning of his/her full-time* post-secondary studies;
- The student's spouse, if applicable, has lived in Ontario for at least twelve months in a row up to the beginning of the student's current period of studies, and he/she was not enrolled in full-time* post-secondary studies during this twelve month period; and
- The student, parent(s), step parent(s), legal guardian(s) or official sponsors(s) have lived (or maintained the family home) in Ontario for at least twelve months in a row up to the beginning of the student's current period of studies.

*full-time – defined by the OSAP program equals a minimum 60% course load

King's Work Study Program

Funded by King's, Work Study offers an opportunity for students to work part-time in jobs that accommodate their studies.

The objectives of the Work Study Program are:

1. To assist students in financial need with a regular source of income that does not add to their debt load;*
2. To offer students training and experience that will assist them in further studies, and their eventual entrance into the workforce;
3. To help staff and faculty.

(* Students should explore OSAP as an option. Work Study is meant to supplement not substitute OSAP, if the student is eligible)

Eligibility

- Students must demonstrate financial need as determined by institutional policies.
- Student must have a minimum course load of 60% and be registered at King's
- All approved students must be employed in approved. Affiliation with King's organized by faculty or staff that are linked to King's directly and benefit King's as a whole or King's students.
- Canadian citizen or Permanent Resident (landed immigrant)
- Ontario resident (refer to definition under OSOTF section above). Only students in extreme financial situations may be considered for work-study outside the Work-Study Program and if funding is available.