



Documentation of Sensory, Physical and Medical Disabilities

Services for Students with Disabilities

Student Support Services

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Purpose of this form

Services for Students with Disabilities (SSD) requires documentation from a licensed health care professional, who is qualified to communicate a diagnosis, and has in-depth knowledge of a student’s condition, in order to arrange academic accommodation and/or related services. Information on this form may also be used to assess a student’s eligibility for financial support. Documentation should be as complete as possible in order to facilitate SSD’s assessment of a student’s request for services.

To be completed by student:

Student Name: _____

Date of Birth: ____/____/____
(Month/Day/Year)

Student Number: _____

I authorize the professional named below to disclose to Services for Students with Disabilities (SSD) information on this form and additional or clarifying information that is necessary for provision of disability services at King’s University College. I also authorize SSD to communicate with this professional in order to obtain information that is relevant to provision of SSD’s Services.

Date: _____

Student Signature: _____

Student’s informed authorization for disclosure of information is obtained in accordance with the following sections of the *Freedom of Information and Protection of Privacy Act*. Sections 41.(1)(a), 41.(1)(b), and 41.(1)(c) allowing for the *use* of personal information and sections 42.(1)(b), s.42(1)(c), and s.42(1)(d) allowing for the *disclosure* of personal information.

To be completed by licensed health care professional:

Name (please print):

Registration Number:

Address of Professional:

Telephone #: _____

Fax #: _____

Profession:

Family Physician Pediatrician Other _____

Signature:

Date:

Diagnostic Statement

Please provide a clear diagnostic statement or indicate that the student’s difficulties do not meet criteria for a diagnosis. If more than one condition is present that may affect academic progress, please specify all relevant conditions.

Diagnosis

Date of the condition’s onset: _____

Date of last clinical assessment: _____

How long have you been treating this student? _____

Statement of Permanent Disability

The designation of permanent disability has legal implications and is used in determining a student’s eligibility for Government grants and loans. Please refer to the following definition of permanent disability when answering the question below it.

Permanent disability is defined as: *a **functional limitation** due to a disorder that restricts a person’s ability to perform daily activities necessary to participate in post-secondary studies and is expected to remain with the person for the person’s expected life.*

In your professional opinion, does the student’s condition meet the criteria for a permanent disability as defined above?

Yes

No

***Please check the appropriate description(s) as they apply to this student’s condition.
(Check all that apply)***

- Not a disabling condition in the current academic setting.
- Temporary disability: anticipated duration from _____ to _____.
- Permanent disability with ongoing chronic symptoms.
- Permanent disability with episodic symptoms. Is the student currently experiencing symptoms? _____
- Updated documentation regarding disability status should be reassessed every _____ because of the changing nature of the illness.
- This student is in stable condition and able to cope with typical academic stressors.

Medication Information

Please list medications that the student is taking.

Brand or Generic Name	Dosage and Frequency	Adverse effects <u>currently experienced</u> that may affect academic functioning

Functional Implications

Please check abilities and activities that are affected by the student’s current symptoms, as well as medication effects (if any).

Abilities & Activities	No Impact	Mild Impact	Moderate Impact	Severe Impact	Don’t Know
To what degree does the disability directly affect the following physical and sensory capacities?					
Hearing					
Speech					
Vision					
Mobility					
Dexterity					
To what degree does the disability directly affect the following cognitive abilities?					
Working memory					
Long-term memory					
Speed of information processing					
Language use					
Rational thinking and reasoning					
To what degree is the disability associated with any of the following symptoms?					
Pain					
Fatigue					
Poor Concentration					
To what degree does the disability create functional limitations specific to the following academic tasks when adaptations have <u>not</u> been made or assistive devices are <u>not</u> used?					
Handwriting					
Typing or keyboarding					
Listening					
Reading					
Speaking					

Does the disability affect the student’s tolerance for:

- Sitting for less than 50 minutes
- Sitting for more than 50 minutes
- Standing for more than 15 minutes

- Walking (cannot walk more than _____ meters at a time)
- Lifting (cannot lift more than _____ kg)
- Reaching above shoulder level
- Twisting: neck, back, knees, wrists (please circle all that apply)
- Bending: neck, back knees, wrists (please circle all that apply)
- Performing activities of daily living (please list): _____

If possible, please estimate how often the effects of the student’s disability may necessitate his or her absence from classes: < 1 day per month 2 – 5 days per month >5 days per month

Is it your opinion that the student will be able to meet the demands of a full course load (15 – 25 hours of lectures, labs, and/or tutorial meetings per week, plus 25 – 30 hours of study time per week)? Yes No

If your answer is no, please estimate the maximum amount of time that the student would be able to spend in these activities: approximately _____ hours per week.

Will you be monitoring this student on a regular basis while he/she is attending university? Yes No

Are there situations or activities that may worsen this student’s condition? _____

Additional Information:

Thank you for taking the time to complete this form. Feel free to include additional information on your official letterhead if needed.