

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF KING'S UNIVERSITY COLLEGE**

**Wednesday, February 23, 2022  
at 4:30pm via Zoom**

**Present:** K. Lakhotia (Chair), D. Malloy, J. Major, A. Jardine, K. Deonarine, N. Brennan, G. Balfour, F. Galloway, P. Wilton, M. O'Hare, P. Marques, H. Clarke, H. Mostafa, J. Malkin, C. Chovaz, M. Thuss, A. Atcheson, K. Deane, Rev. G. Ducharme, A. Lawlor, J. Toswell, L. White-Eye, V. MacDonald.

**Regrets:** C. MacDonald, J. Eastabrook, T. Santagapita.

**Guests:** J. Henry, A. Co-Dyre, J. Gordon, J. Antoniak, Rev. P. Baillargeon, J. Panchaud, J. Mockler, A. Fung, M. Thuss, T. Cunningham, L. Gribble, D. Mathieson, T. Jory, Cory and Brie Sievert.

**1. Land Acknowledgement and Opening Prayer**

V. MacDonald offered a Land Acknowledgement and J. Panchaud offered with a prayer.

**2. Approval of the Agenda**

**MOTION:**

**That the agenda of Wednesday, February 23, 2022 be approved.**

M/S F. Galloway/M. O'Hare Carried

**3. Conflict of Interests Declarations**

There was no conflict of interests declared.

**4. Consent Agenda**

Chair, K. Lakhotia provided a quick overview of the Consent Agenda.

**MOTION:**

**That the Consent Agenda items be received or approved by the Board of Directors.**

M/S K. Deane/A. Atcheson Carried

**5. Report from the President**

President D. Malloy discussed the distributed report and provided an update on the continued work on implementing recommendations from the Anti-Racism Working Group. As an example, the Student Affairs Office has undergone training as well as all student leaders.

On February 28, campus will be open according to the guidelines from the provincial government.

The search process for a Vice-President External Relations has commenced.

The enrolment report was included in the distributed report.

There were no questions.

**6. Report from the Governance Committee**

Governance Committee Chair F. Galloway presented the report and explained the recommendations.

**MOTION:**

**That, subject to approval by the Voting Members of the Corporation, section 4.04 of General Bylaw 3A be revised to:**

*The voting Members of King’s University College shall elect the voting elected Directors to any vacant seat by a resolution of the majority of the voting Members at a properly constituted meeting of the voting Members. The term for the Directors of King’s University College, other than ex-officio directors, shall be three (3) years. The Directors of the Corporation shall be elected and shall retire in rotation so as to try to ensure that approximately one-third (1/3) of the elected Directors’ terms expire on an annual basis. Accordingly, at each annual meeting of Members, Directors shall be elected to fill the positions of those Directors whose term of office has expired and each Director so elected shall hold office for a term of three (3) years or until the third annual meeting of Members (whichever first occurs). A person will normally be elected as a Director for two (2) consecutive three-year terms (i.e. six years). Upon election, a Director will be expected to make himself or herself available to act as such for a period of not less than six (6) years.*

*The term of Board Chairs and Vice-Chairs can be extended by up to two (2) years beyond the six (6) year, two (2) term limit.*

M/S

K. Deane/N. Brennan

Carried

**MOTION:**

**That, subject to approval by the Voting Members of the Corporation, section 4.02 (1) of General Bylaw 3A be revised to:**

*the immediate past Chair of the Board, or if that individual is unable or unwilling to act as an ex officio voting Director, the position shall stay vacant.*

M/S

F. Galloway/M. O’Hare

Carried

**MOTION:**

**That the following list of policies be amended or approved as reviewed with no substantial amendments:**

- i. Board Policy 1.2.2 Recruitment, Retention and Turnover**
- ii. Board Policy 1.2.3 Staff Succession, Recruitment and Personnel Files**
- iii. Board Policy 1.2.7 Employment Equity**
- iv. Governance Policy 1.4.1 Regular Meeting Agenda Template, Special Meeting and In-Camera Sessions**
- v. Governance Policy 1.4.2 Voting Procedures and Quorum**
- vi. Governance Policy 1.4.5 Board Communications**
- vii. Board Policy 1.4.7 Health and Safety**
- viii. Board Policy 1.3.1 Communications Plan and Branding**

M/S

K. Deane/N. Brennan

Carried

F. Galloway explained the Skills Matrix and noted that the exercise provides the baseline data in identifying the skill sets and attributes around the Board table to assist in the recruitment process for new Board Members.

## 7. Employee Relations Committee

Chair of the Employee Relations Committee M. O'Hare summarized the report.

The Board approved a Sexual Violence Policy in 2016. This policy was approved before the Board's governance review and has not yet been assigned a policy number. Legislation requires that the Board approve this policy and review it on a regular basis with a prescribed consultation process. This review process is currently underway however the Ministry of Colleges and Universities has revised *O. Reg. 131/16: SEXUAL VIOLENCE AT COLLEGES AND UNIVERSITIES* to require the university to contain the following two clauses:

*If students, in good faith, report an incident of, or make a complaint about, sexual violence, they will not be subject to discipline or sanctions for violations of the college's or university's policies relating to drug or alcohol use at the time the alleged sexual violence occurred; and*

*Students who disclose their experience of sexual violence through reporting an incident of, making a complaint about, or accessing supports and services for sexual violence, will not be asked irrelevant questions during the investigation process by the college's or university's staff or investigators, including irrelevant questions relating to the student's sexual expression or past sexual history.*

### **MOTION:**

**That the revisions to the Sexual Violence Policy be approved and that it be assigned policy number 1.2.9.**

M/S

F. Galloway /N. Brennan

Carried

## 8. Other Business

There was no other business discussed.

## 9. Adjournment

### **MOTION:**

**That the meeting be adjourned at 5:13 pm.**

M/S

C. Chovaz/N. Brennan

Carried

Respectively submitted,



**Andrew Jardine**  
Secretary to the Board



**Katlind Deonarine**  
Recording Secretary