

Policy Number:	1.4.3 Board of Director Planning Cycle And Evaluations
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**Relevant Statutory /
Regulatory Linkages:**

Policy Statement (Intent and Scope)

The Board of Directors will undertake the following evaluation processes:

1. An annual review of the Board’s Strategic Plan involving appropriate updating, with a comprehensive review / renewal every three to five years. The annual review is to be completed by May each year for implementation in the fall of that year.
2. An annual assessment of the previous year’s Annual Plan and Board goals, including the budget and overall organizational performance to be completed in May each year and is to be linked to the Board Strategic Plan review.
3. An annual performance appraisal of the Principal based on the identification of annual objectives / outcomes and other performance indicators as established by the Board of Directors prior to or at the start of the evaluation year as facilitated by the Chair, plus progressive performance reviews of the Principal by the Chair at the end of the second fiscal year quarter. The Board will decide on the evaluation method and tool to be utilized.
4. An annual individual performance self-assessment of the Board of Directors by each Board of Director member, augmented by broader input at the discretion of the Board of Directors, plus a verbal Board of Directors discussion on its performance at the six month point of each operating year.
5. A review of each Board Policy, at a minimum of once every three years, or sooner if events warrant.
6. The Board Chair could recommend the need each year in May to book a half day retreat/workshop to review and further develop the Strategic Plan and Board Goals.

Monitoring

All planning elements completed as per prescribed time lines and processes with the Chair confirming completion and actions taken.

Original Approval Date:	February 2019
Effective Date:	February 2019
Revised:	February 2021
Next Review:	2023-24