

Policy Number:	1.3.4 Existing Governance and Board Policies Reviews
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Relevant Statutory /

Regulatory Linkages:

Policy Statement (Intent and Scope)

The regular review of existing Governance and Board Policies is important to ensure conformity with changing regulatory, statutory, funder, sector and other requirements, effectively responding to emerging sector and stakeholder expectations and practices; and to assess implementation effectiveness and outcomes and achievement.

1. The regular review of existing Governance and Board Policies is a Board of Director responsibility to ensure that they are working with relevant, practical and consistent Governance and Board Policies.
2. The Board of Directors will undertake a review of each of its Governance and Board Policies at a minimum of once every three years, involving the following process:
 - 2.1. Each year, the Vice Chair will review existing Governance and Board Policies related to their last review date, and identify those Policies that require review within the forthcoming fiscal year.
 - 2.2. A motion will be placed before the Board of Directors to assign Governance and Board Policy reviews to the appropriate committee/work group and / or the Principal with or without instruction to the reviewing party as to specific considerations that should be identified, consultation requirements, etc.
 - 2.3. Those groups / individuals assigned a policy review task will develop and implement a review process for the Governance and Board Policy, providing recommendation(s) to the Board of Directors to:
 - 2.3.1. Affirm the existing Governance and Board Policy as written with rationale.
 - 2.3.2. Amend the existing Governance and Board Policy, identifying proposed amendments with rationale.

2.3.3. Integrate the existing policy with another Governance and Board Policy, identifying amendments if required and rationale.

2.3.4. Delete / terminate the existing Governance and Board Policy, providing a rationale.

Monitoring

Board discussions and votes recorded in regular and special Board meeting minutes.