

<b>Policy Number:</b>	<b>1.4.2 Reported Complaints, Concerns and Incidents</b>
-----------------------	--

**Relevant Statutory / Regulatory Linkages:**

- Group employment contracts
- Student Code of Conduct
- 

King’s encourages input and comments from all its stakeholders and partners whether positive or negative.

1. All complaints and/or grievances will be made in accordance with the process outlined in each negotiated group contract and Student Code of Conduct, if applicable.
2. Complaints or concerns regarding any matter at King’s can also be brought to the Western University Ombudsperson for further investigation.

Monitoring Report Requirements (Frequency, Content, etc.)

1. The Principal, or designate, will report on any ongoing or settled grievances to the Employee Relations Committee.
2. The annual Western University Ombudsperson report will be provided to the Employee Relations Committee.