

President's Accessibility Advisory Committee Meeting
December 14, 2022
Via Zoom

Members: Joanna Bedggood, Doug Mantle, Doreen Vautour, MK Arundel, Laura Clarke, Angela Core, Susan Mahipaul, Chris MacNeil, Tiegan Elliot, Todd Morrison, Jeffrey Preston, Dominique Perreault, Jennifer Slay (guest) Karen Gingrich (Chair), Ally Keogh (Secretary)

Regrets: Linda Whidden

1. Approval of the Minutes from October 19, 2022 (A.Core/J.Preston)

2. Introduction of New Members

- a. K. Gingrich introduced D. Perreault (new member), Director of Information Technology Services and Jennifer Slay (guest), Director of Equity, Diversity, Inclusion and Decolonization.

3. Business Arising from the Minutes

- a) Discussed the \$30,000 accessibility budget available for the committee to spend. Ergonomic furniture for classrooms, such as chairs and standing desks were discussed as an option. Committee agreed to spend \$1,000.00 towards revisions of the AODA training being created.
- b) Committee discussed a process for students to sign-out FM Systems. It was suggested to have them stored in the Library and booked out through their system. Committee agreed on this idea. Once a process for signing out the system's has been finalized a communication will be finalized for Things @ King's.
- c) Committee was informed that two committee members have reviewed the training. Their feedback was taken into consideration and some changes have been made to the training. The revisions cost \$1,000.00 and the committee agreed to use part of the Accessibility Budget to make the revisions.

Action Items

- a) 2021-2022 list of suggestions for accessibility budget will be sent to the committee for review.
- b) A. Keogh to reach out to A. Finlayson to invite as a guest for the next PAAC meeting to discuss process for signing out FM Systems for events.
- c) A. Keogh to connect with L. Whidden regarding Library process for FM Systems.

4. New Business

- a) King's Shuttle Service

Committee discussed how the King's Shuttle Service is not accessible and the impacts this has on students. There was further discussion regarding Western's Accessible Transportation and the

process for our students. Concerns raised about difficulty of accessing this service and the impact on students. Committee agreed to bring this concern to the President.

b) Scent Free Policy

Inquired if King has had a scent free policy, as concerns were raised.

Action Items

a) Committee to send memo to President informing of accessibility concerns with the King's Shuttle Service.

b) Inquire about Scent Free Policy.

4. Adjournment

Meeting adjourned at 2:40pm.

M/S – all in favour