

**President's Accessibility Advisory Committee Meeting**  
**October 19, 2022**  
**Via Zoom**

**Members:** Angela Core, Linda Whidden, Jeffrey Preston, Laura Clarke, Chris MacNeil, Teigan Elliot, Julie Horne (Chair), Ally Keogh (Secretary)

**Regrets:** M.K. Arundel, Joanna Bedggood, Susan Mahipaul, Doug Mantle, Doreen Vautour

**1. Approval of the Minutes from May 17, 2022 (A.Core/J.Preston)**

**2. Business Arising from the Minutes**

- a) Discussed the \$30,000 accessibility budget available for the committee to spend. Last year committee purchased six FM Systems and some captioning services for the library. The committee is continuing to look for ideas on how to spend the 2022-2023 accessibility budget.
- b) Discussed future communication blitzes. Committee agreed on doing a communication piece for Things @ King's about our FM Systems.
- c) Received update from J. Preston regarding the lecture caption system. J. Preston informed the committee that there has been a delay due to the retirement of Tom Jory. They are hoping to provide an update in the spring.
- d) Committee was informed that the document prepared by the committee regarding the Self-Report Absences (SRA) Program has been received by the President and has been passed on to the King's designate.
- e) A. Keogh provided an update regarding the AODA training that is currently being created with HRdownloads. The training is in the final review stage. The committee asked if members of the committee would have a chance to review it.

**Action Items**

- a) Committee to send A. Keogh suggestions for accessibility budget before next meeting.
- b) A. Keogh to draft FM System communication and send to committee.
- c) A. Keogh to reach out to committee for volunteers who would like to review the AODA training.

**3. New Business**

**a) PAAC Policies**

Committee confirmed there are no additional policies that PAAC reviews. Currently PAAC reviews the Accessibility at King's Policy and the Duty to Accommodate Policy. At this time, no policies require review.

**A. 2021-2022 Report to the President**

Committee was informed that the Report to the President has not been submitted yet, as it is normally submitted in April. Committee confirmed that they would still like to submit this to the President.

**Action Items**

- a) A.Keogh to send the 2021-2022 Report to the President to the committee for review before submitting to the President.

**4. Adjournment**

Meeting adjourned at 1:40pm.

M/S – all in favour