

President's Accessibility Advisory Committee Meeting
March 9, 2022 at 1:00pm
Via Zoom

Members: Laura Clarke, Angela Core, Julie Horne (Chair), Tom Jory, Chris MacNeil, Doug Mantle, Shay Morgan, Jeffrey Preston, Linda Whidden.

Regrets: MK. Arundel, Joanna Bedggood, Susan Mahipaul, Doreen Vautour

1. Approval of the Minutes from December 8, 2021 (A.Core/ T. Jory)

2. Business Arising from the Minutes

- a) Based on recommendations from previous meeting, PAAC has purchased 4 FM systems. Linda and Angela have been working together purchasing closed captioning for DVD's in the library. If they are unable to spend the remaining amount of the PAAC budget, we will look into purchasing one more FM System.
- b) C. MacNeil provided an update on the wheel chair lift in Wemple. He has made a recommendation to have an architect come in to evaluate the chair lift.
- c) Discussion regarding the external audit. J.Horne informed the committee that she has made a request for funding for this project. J. Preston advised that London has recently updated their [Facility Accessibility Design Standards](#) (FADS) and that it would be a good resource for this project.
- d) D. Mantle advised to the committee that the communication blitz has presented some challenges. During the discussion it was decided that we remove this from the agenda and look at other methods of communicating this information, such as a page on our website.
- e) D. Mantle updated the committee on the Lecture Captioning System. This project is currently in its beginning stages. He will provide an update to the committee at our next meeting.
- f) A. Keogh informed the committee that she has worked with the HR team and the ADO's office to update new hire documents with the Accessibility Commitment. Also added the process for seeking an accommodation. This has been updated for all academic and non-academic employees.

Action Items

- a) L. Whidden to purchase Closed Captioning supports for Library. A. Keogh to follow-up and potentially purchase one more FM System.
- b) D. Mantle to provide update at next meeting regarding Lecture Captioning System.

3. New Business

- a) **Motion to Change Committee Name**

Motion made to update name of committee to Presidents Accessibility Advisory Committee.
Motion approved by T. Jory and A. Core carried. Committee unanimously voted to change name.

b) Sign-Language Interpretation at Public Events

L. Whidden discussed with the committee the need of sign-language interpretation at King's events. It was agreed that this service can be used more for King's events

c) Assistive Technology Available

D. Mantle made the committee aware of Disability Support Software available at King's.

4. Adjournment

Meeting adjourned at 2:40pm.

M/S – all in favour