**Principal’s Accessibility Advisory Committee Meeting**

**October 7, 2020 at 1:00pm**

**Via Zoom**

**Members**: Zainab Al-Jaiashi, MK Arundel, Joanna Bedggood, Angela Core, Julie Horne (Chair), Tom Jory, Chris MacNeil, Susan Mahipaul, Doug Mantle, Maureen Moore, Jeffrey Preston, Doreen Vautour, Linda Whidden, Jim Zucchero, Lisa Bayer

**1. Approval of the Minutes from May 12, 2020**

**2.** **Business Arising from the Minutes**

1. **Final review and approval of the Duty to Accommodate Policy**

Policy was approved by Committee.

**Action Items:**

1. **Policy will be moved to the next stage for information sharing at College Council and ERC.**
2. **Budget Line for Accessibility**

Request for Accessibility budget will be submitted on Friday for the October revision budget. The request will focus on transcription and closed captioning.

1. **College Council to continue on Zoom once back onsite.**

Need to solidify process with KET to ensure that meetings stay accessible.

1. **New Business**
	1. Accessibility barriers were discussed and committee proposed doing a survey to investigate.

**Action Items: King’s is not catching all types of barriers that this budgetary line could be used for. HR to look at a survey to ensure that the majority of barriers are addressed.**

**b.** Julie brought forward three new policies for review – Work from Home, Flexible Hours, and Mental Health.

Committee identified that they did not see any concerns with HR pursuing these policies and recommended extensive public solicitation.

**6.** **Adjournment**

 Meeting adjourned at 2:50pm.

 M/S – C. MacNeil/ L. Whidden