

# WEDDING GUIDELINES



CHRIST THE KING UNIVERSITY PARISH /  
OFFICE OF CAMPUS MINISTRY

London, Ontario



Edition 2.1  
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Congratulations on your engagement! Your decision to enter into the vocation of married life is a sign of love, hope, and strength for the entire community.

Christ the King University Parish welcomes wedding celebrations of its parishioners and students, staff, faculty, and alumni of King's University College and the University of Western Ontario. We are not always able to accommodate all requests from others and encourage you to celebrate at your own parish church.

The following guidelines serve to provide to you an understanding of what is required in planning your particular celebration. Please note from the outset that we make the arrangements with the bride and groom and NOT with their parents.

## Wedding Preparation

An adequate preparation time is necessary to ensure everything is in order for your wedding celebration. Several meetings with the priest and sacramental and liturgical coordinator are necessary to ensure all the paperwork is completed and to plan the celebration.

All couples preparing for marriage in the parish are required to attend a Marriage Preparation course. These courses are offered several times a year at neighboring parishes. Private Marriage Preparation is also available upon request. Marriage preparation through the Diocese is approved by the Catholic Church and is open to Catholics and non-Catholics alike. A brochure is available from the parish office with the appropriate contact information.

Close to the time of your first meeting with the pastor, you will be asked to provide a recent copy of your baptismal certificate. This can be obtained through a simple phone call to your church of baptism. We ask for a recent certificate as it will also provide a record of all other sacraments which you have received.

It is the policy of the parish and the Diocese of London that all couples anticipating marriage partake in some sort of period of preparation. We suggest that all those preparing for marriage, meet with Melissa Page Nichols MSW. To contact Melissa, please see her website at [www.melissapagenichols.com](http://www.melissapagenichols.com). Working with the pastor, Melissa will tailor a period of preparation to your specific needs. Couples normally meet with Melissa three times. The fees for this process are comparable with other parish based programs. You will meet with Melissa as a couple. You will not be meeting with a large group of others preparing to celebrate the Sacrament of Marriage.

**Booking:** Please do not book a venue for your reception until a date for the wedding has been confirmed with the church. Besides determining the availability of the worship space, each couple will need to meet with the pastor to ensure that there are no impediments prior to the celebration. Christ the King University Parish has three Worship Spaces available for weddings. Each location provides a unique setting and seating capacity for your celebration.

*'The Chapel' at 1486 Richmond Street*

1486 Richmond Street / London

*Seating Capacity: 400*

*Worship Space at Elizabeth A. Bessie Labatt Hall, King's University College*

266 Epworth Avenue / London

*Seating Capacity: 300*

*Christ the King Chapel-Monsignor Wemple Building, King's University College*

266 Epworth Avenue / London

*Seating Capacity: 50*

## Your Wedding Liturgy

The usual times for our wedding celebrations are Saturdays at 3:00 PM. If necessary, please contact the Pastor to discuss special arrangements.

Although the wedding liturgy is a set ritual, there are a variety of options available within the liturgy. We encourage you to actively participate in planning your celebration by choosing your readings, writing your intercessions, choosing the music, the entrance procession, and by involving family and friends to proclaim the readings and intercessions. At the beginning of the preparation process we will give you the book *Celebrating Your Love*, which will assist you in all of these aspects. The priest and/or liturgical coordinator will also guide you through these options.

**Music:** Music at your wedding is to reflect the nature of the celebration. We encourage music from The Catholic Book of Worship III or other instrumental pieces of a classical nature. The parish has many qualified musicians available to serve. Outside musicians are welcome, but must follow the prescribed guidelines for the parish. The three different worship spaces provide different options/opportunities for your music. Please contact the parish music coordinator to arrange an appointment and/or for more information. A separate pamphlet on music in the liturgy is available to guide you through the selection of music for the ceremony. Fees will vary depending on the musicians hired and the number of musicians involved.

**The Rehearsal:** Rehearsal times are usually held the night before the wedding at 7:00 PM. Special arrangements can be made for alternate times if necessary. The wedding party, parents and liturgical ministers (particularly readers) should be present for the rehearsal.

**Flowers:** Fresh flowers can be used in the liturgical space to enhance the festive atmosphere of the day. These arrangements should be tasteful and should not dominate the space. Pew bows or flowers may be attached to the pews or chairs. Since each location is unique in what it already 'offers' as part of its natural environment, care should be taken in choosing what is more appropriate to the space. All flowers can be removed at the end of the wedding and taken to the reception. Flowers should be delivered to the location between 11:00AM and 1:00 PM the day of your wedding.

**Photography and Videography:** Photographing and/or filming during your wedding is permitted but should never cause distraction or interruption to the flow and focus of the celebration, nor should it obstruct the view of your guests. Photographers and videographers should contact the presider 30 minutes before the celebration begins to ensure they understand the parameters and locations from where to shoot.

## Parish Facilities

For the safety of all those who live at Windermere on the Mount, we cannot permit the throwing of petals, rice, soap bubbles and the like.

As these facilities are places of worship, we cannot permit the movement of the altar, the ambo/lectern, the baptismal font or the place of the presider. In our community, each holds a particular significance.

**Parking:** Parking is available at both locations. Since Windermere on the Mount is a residence, the reserved parking in front of the building is for residents only. Guest parking is available to the East and West of the building. At King's University College, all parking lots are available for use.

## Fees and Other Information

As the parish does not own 'The Chapel' at Windermere on the Mount, the rental fee for the facility is \$500.00. The appropriate rental fee should be paid at least two (2) weeks prior to your marriage.

There is no set fee for the priest at your wedding. The gift is at your discretion but should be in consideration with fees that you are paying to others involved in your day.

Fees for musicians and cantors are not included in the rental fee. These fees will be determined after consulting with the Liturgy and Music Coordinator. Fees for each musician generally run in the range of \$150/each for the celebration.

**Marriage License:** The marriage license must be provided to the parish office at least two (2) weeks prior to your marriage.

### CONTACT INFORMATION

CHRIST THE KING UNIVERSITY PARISH / OFFICE OF CAMPUS MINISTRY  
KING'S UNIVERSITY COLLEGE  
266 EPWORTH AVENUE  
LONDON, ONTARIO N6A 2M3  
P: (519) 963-1477 / F: (519) 963-1476

**Preuptial Investigation / Marriage Preparation.....**Rev. Michael Bécharde / mbechard@uwo.ca

**Music & Liturgy.....**Janet Loo / jloo5@uwo.ca

**Marriage License (London).....**City Clerk's Office / 308-300 Dufferin Avenue / 519-661-4530